**Who is Edith Cowan College?**

Edith Cowan College (ECC) was established in 1994 (as *Perth Institute of Business and Technology* – the founding college of Navitas Limited) in a partnership arrangement with Edith Cowan University (ECU). ECC provides pathways for students wishing to complete a Higher Education qualification.

Commencing 1 October 2016, Navitas entered into a 50:50 joint venture agreement with ECU and PIBT was renamed **Edith Cowan College**, marking closer ties between the two institutions.

**Mission**: To provide high quality education services that lead to success in ECU and beyond

**Vision**: We innovate, we educate; futures begin at ECC

**Core Values:**

* Conviction to our purpose and potential
* Drive towards achieving and advancing together
* Adventurous in mind and spirit
* Rigour in enhancing our professional reputation and credibility
* Genuine in the way we behave and deliver
* Respect shown by celebrating, valuing and caring for people and the environment

Located on ECU’s Joondalup and Mount Lawley campuses, ECC provides higher education pathway programs, English language courses, international study tours and IELTS testing services to domestic and international students.

**Regulatory Approvals:**

**Institutional Registration:**

The Australian regulator for Higher Education – Tertiary Education Quality and Standards Agency (TEQSA) has approved ECC registration as a *Non-University Higher Education Provider* (NUHEP). ECC is listed on the TEQSA National Register at: <http://www.teqsa.gov.au/national-register/provider/prv12166>

The Australian regulator for Vocational Education – Australian Skills Quality Authority (ASQA) has approved ECC as a Registered Training Organisation (RTO). ECC is listed on the VET National Register at: <https://training.gov.au/Organisation/Details/0594>

ECC is also approved to provide educational services to international students and is listed on the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) at: <http://cricos.education.gov.au/Institution/InstitutionDetails.aspx?ProviderCode=01312J>

**Course Accreditation:**

TEQSA has accredited the following ECC Higher Education courses:

* Diploma of Business
* Diploma of Communications and Creative Industries
* Diploma of Hotel Management
* Diploma of Science (Computing/IT)
* Diploma of Science (Engineering Studies)
* Diploma of Science (Health Studies)
* Advanced Diploma of Business
* Advanced Diploma of Science (Computing/IT)

ASQA has accredited the following VET course:

* Certificate IV in Tertiary Preparation Program

**Third Party Delivery:**

ECC has quality assured the delivery of courses in partnership with the Australian College of Business and Technology (ACBT) in Sri Lanka for many years. From 2017, ACBT will deliver the following accredited courses on behalf of ECC:

* Diploma of Business
* Diploma of Science (Computing/IT)
* Diploma of Science (Engineering Studies)
* Advanced Diploma of Business
* Advanced Diploma of Science (Computing/IT)

**Non-Award Courses:**

ECC also delivers non-Award courses which are packaged with further study at Edith Cowan University:

* Academic English Program (Elementary to Advanced)
* General English (Beginner to Advanced
* Post-Graduate Qualifying Program (PQP)

**Corporate Governance:**

The ECC Board Governance structures comply with the duties and responsibilities of Directors and Officers as specified by the Australian Security and Investments Commission (ASIC) under the Corporations Act. The ECC Board is also accountable to TEQSA and is informed by TEQSA guidance on best practice.

Additional non-academic governance is undertaken by ECC Senior Management Group (SMG) which has responsibility for operational matters, ongoing quality assurance, and the requirement to meet internal (Navitas) and external regulatory requirements.

**Academic Governance:**

Academic Governance is informed by *TEQSA* as well as recommendations from the *Chairs of Academic Boards Forum (CABF)* for Non-University Higher Education Providers (NUHEP). The following diagram provides an overview of the various governance committees:

***ECC Academic Council***

*Assures academic quality/standards and comparability with ECU programs. Oversees and endorses academic policies, new course curriculum, major course changes; Learning & Teaching Plans. Monitors and oversees academic outcomes. Report and make recommendations on academic risk, policy and QA measures to ECC Corporate Board; Respond to requirements/recommendations of external regulators and auditors*

*Membership: Independent, ECC and ECU members*

**Non-Academic Governance**

**Edith Cowan College
 Board of Directors**

*Strategic Planning; Appoint Officers; Delegations; Business Performance; Risk Management; Academic Standards; Quality Assurance; HE Standards Framework: Evaluate ECC Board and academic governance processes*

*Director Duties: Act in the best interests of ECC, to act in good faith and exercise care and diligence as per the Corporations Act (ss. 180-184)*

**ECC Operational Management Group**

*Streamline cross-divisional communication for better-informed collaboration re: delivery and sustainability of quality services.*

*Deals with issues that impede timely action and coordinate recommendations to SMG re: service, staffing and resource requirements*

**ECC Senior Management Group**

*Management forum for strategy, planning, policy, procedures, QA and compliance across all areas of ECC operations*

*Implements corporate and academic objectives via policies, programs and processes, including decisions re: staffing, budgets & infrastructure.*

**ECC Learning & Teaching Committee**

*Develops ECC L&T Plan, Recommends course change*

*Supports continuous improvement in academic KPI*

***4 Sub-Committees****:*

* *English Language Proficiency*
* *Technology-Enabled Learning & Teaching (TELT)*
* *Numeracy and Science (NAS)*
* *Partner Programs*

**ECC Team Meeting**

*Team-specific meetings – Academic, ELICOS, Partner Programs, Marketing & Admissions, Shared Services, Student & Academic Services staff.*

ECC College Director/Principal

**ECC Board of Examiners**

*Approves trimester results, determines student academic progress status and confirms graduation status*

**ECC/ACBT Lecturers**

*Coordination, delivery and moderation of ECC units;*

*Participation in ECC L&T Sub-Committees*

*Participation in ACBT Sub-Committees*

**Academic Governance**

**ECC Organisation Chart:**



**Contact Us:**



**Further Information:**

The following links provide additional useful information:

|  |  |
| --- | --- |
| **Information:** | **Website:** |
| Edith Cowan College (ECC)  | <https://www.edithcowancollege.edu.au/>  |
| ECC Campus Facilities  | <https://www.edithcowancollege.edu.au/campus-facilities>  |
| ECC Documents and Forms |  |
| ECC Documents and Forms – includes Student Guide (brochure), Student Handbook, Visa Factsheets, etc. | <https://www.edithcowancollege.edu.au/documents-and-forms>  |
| ECC English Courses | <https://www.edithcowancollege.edu.au/english-courses>  |
| ECC IELTS Testing Services  | <https://www.edithcowancollege.edu.au/ielts-test>  |
| ECC Pathway Courses | <https://www.edithcowancollege.edu.au/>  |
| ECC Policies and Procedures  | <https://www.edithcowancollege.edu.au/policies>  |
| ECC Staff | <https://www.edithcowancollege.edu.au/our-staff>  |
| Australian Skills Quality Authority (ASQA) | <http://www.asqa.gov.au/>  |
| Edith Cowan University  | <http://www.ecu.edu.au/>  |
| Navitas Limited | <https://www.navitas.com/>  |
| Tertiary Education Quality and Standards Agency (TEQSA) | <http://www.teqsa.gov.au/>  |